

**THIRTY-NINTH ANNUAL MEETING OF THE MEMBERSHIP OF THE COUNCIL OF
UNIT OWNERS – CONDOMINIUM OF ROSSMOOR MUTUAL 19B**

ANNUAL MEETING

WEDNESDAY, MAY 2, 2018

2:00 P.M. – CHESAPEAKE ROOM

AGENDA

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Introduction of Directors & Leisure World Management**
- 4. Waiver of Proof of Notice of April 2, 2018**
- 5. Waiver of Reading and Approval of Annual Meeting Minutes of May 25, 2017**
- 6. Appointment of Inspectors**
- 7. Introduction of Candidates**
- 8. Announcement of Quorum**
- 9. Nominations from the Floor**
- 10. General Manager's Report**
- 11. Reports**
 - a. President – John Gervais**
 - b. Treasurer – John Dunn**
- 12. Balloting – Tally of Votes**
- 13. Questions/Comments**
- 14. Adjournment**
- 15. Announcement of Organizational Meeting**

MINUTES OF THE THIRTY-EIGHTH ANNUAL MEETING
OF THE COUNCIL OF UNIT OWNERS OF
MUTUAL 19B -- CONDOMINIUM OF ROSSMOOR, INC.

Thursday, May 25, 2017 -- 1:30 p.m.

The Membership of the Council of Unit owners of Mutual 19-B -- Condominium of Rossmoor, Inc., a Maryland Corporation rescheduled its Thirty-Eighth Annual Meeting to the Crystal Ballroom of Clubhouse I, 3700 Rossmoor Boulevard, Silver Spring, Maryland on Thursday, May 25, 2017 at 1:30 p.m. The previously held Annual Meeting on May 3, 2017 did not meet quorum.

1. **Call to Order** – Mr. Gervais called the meeting to order at 1:30 p.m.
2. **Adoption of Agenda** - The agenda was adopted as presented.
3. **Introduction of Directors & Management** - Mr. Gervais introduced the following persons seated at the head table: John Gervais, President; Richard Lederman, Vice President; Jack Dunn, Treasurer; Rita Mastrococco; Secretary and Janet Lazar, Director. For Management, Tim Coursen, Assistant General Manager, and Roberta Carter, Mutual Assistant.
4. **Waiver of Reading the Notice of Annual Meeting & Proof of Reconvene Notice**- Upon motion duly made and seconded the Council of Unit Owners;

RESOLVED, that the Membership of the Council of Unit Owners of Mutual 19-B, Condominium of Rossmoor, Inc. waives the reading of the proof of notice of the Annual Meeting mailed to all unit owners on March 30, 2017 & the notice of the Reconvened Annual Meeting mailed to all unit owners on May 11, 2017.

Resolution # 124, 5/25/17

5. **Approval of 2016 Annual Meeting Minutes**- Upon motion duly made and seconded the Council of Unit Owners;

RESOLVED, that the Membership of the Council of Unit Owners of Mutual 19-B, Condominium of Rossmoor, Inc. approves the May 25, 2016 Annual Meeting Minutes.

Resolution # 125,5/25/17

6. **Waiver of Reading the 2016 Annual Meeting Minutes**- Upon motion duly made and seconded the Council of Unit Owners;

RESOLVED, that the Membership of the Council of Unit Owners of Mutual 19-B, Condominium of Rossmoor, Inc. waives the reading of the May 25, 2016 Annual Meeting Minutes.

Resolution # 126, 5/25/17

7. **Introduction of Inspectors of Election** - Mr. Gervais introduced the Inspectors of Election: Gloria Robar, Alicia Drummond, Jennifer Quinteros, & Monica Tejada.
8. **Introduction of Candidate**- Mr. Gervais stated that on the original "Notice of Meeting" included one candidate Rita Mastrorocco. The Board has received, in writing, a willingness to serve from two additional unit owners, Regina Goldsborough and Janet Lazar.
9. **Announcement of Tally & Quorum** – Unit owners present in person or by proxy will constitute a quorum.
10. **Nominations from the Floor**- Upon motion duly made and seconded the Council of Unit Owners;

RESOLVED, that the Membership of the Council of Unit Owners of Mutual 19-B, Condominium of Rossmoor, Inc. accepts and approves the nomination of Sigrid Nadeau, there being no other nominations a motion was moved to close.

Resolution # 127, 5/25/17

11. **Balloting**-Voted in person was 25, Proxy 69 and units presented was 89. Giving a quorum of 43%.
12. **General Manager's Report** - Mr. Coursen presented the General Managers report, the report was received, noted, and made part of the record.
13. **Officer's Reports** -
 - a. **President's Report** – Mr. Gervais stated that regular board meeting will be held on June 21st, so there will not be a regular meeting on June 28th. There will be an organizational meeting immediately following the annual meeting which will then be followed by the regular monthly board meeting.
 - b. **Treasurer's Report** – Mr. Dunn reported that for the month of April, the mutual cash balance was approximately \$144,000. There were two CD's purchased from the Money Market account. There were two units in arrears. Overall our mutual is in good standing.
12. **Questions & Comments from the Membership** - Mr. Coursen and Mr. Gervais answered questions from the Membership.
13. **Adjournment** - There being no further business to come before the membership, the meeting adjourned at 2:54 p.m.

John Gervais, President